Hyperspace Post-Dispatch Submission Guidelines

The Hyperspace Post-Dispatch gladly accepts submissions from those who wish to contribute. If you wish to contribute please follow these guidelines and email your completed submission to contributions@hyperspacepost.com. All submissions must contain the author's actual name and may include some biographical details.

Submission Types

1. Reporting Articles
   a. Reporting Articles are fact-based, newspaper-like pieces that cover some piece of media news. They could be about movies, books, games, etc. but follow a style similar to a newspaper article in that they relay facts. They should follow the inverted pyramid style of article construction and must be sourced. This style could also include interviews.
2. Opinion Articles
   a. Opinion articles are articles written advocating a position, thought, or idea. Their scope can be broad and while factual claims within them need to be sourced they do not need to be as rigorously sourced as a Reporting Article. These articles can be about any topic related to media and the general subject matter of the Hyperspace Post-Dispatch.
3. Craft Articles
   a. Craft Articles is a catch all for articles that are of a more "how-to" nature. They could be guides, suggestion articles, or anything in a similar vein. Common examples might be articles on how or where to find role playing within a game, how to defeat a particular raid boss, etc.

Writing and Style

1. Grammar
   a. All submissions will be edited for grammar, spelling, and punctuation. All editing in this fashion is done to attempt to conform with the New York Times Manual of Style and Usage, 5th edition. Any work authors or contributors do on their own saves editing time and makes publication happen more smoothly.
2. Word Count
   a. Articles should generally be between 400 and 800 words. Submissions over 800 words are unlikely to be approved for publication except in rare circumstances.

b. Multi-part articles may be pitched and be above the 800-word soft limit, but they will be the exception rather than the rule and a strong, focused pitch will be required to have multi-part articles approved.

c. Reviews should generally be between 400 and 800 words. Reviews are only accepted from staff members. Community or other unsolicited review submissions will not be reviewed.

d. Opinion/Craft articles should be between 400-1000 words. Submissions over 1000 words will not be approved under any circumstance.

3. Formatting

a. Consider subheadings if your article is of considerable length. Subheadings may be added at the discretion of the editorial staff.

b. If conducting an interview, use **bold** for the questions and regular formatting for answers.

c. Do not use inline text formatting (*italics*, **bold**, underline, etc.) except as otherwise noted.

4. Citations

a. Citations should be formatted to use the APA citation method.

b. Inline or footnote citations are not necessary in the body of any submission, but the submitter must provide a written bibliography upon request for sources.

5. Images

a. All articles must have a feature image.

b. All images used must be properly cited or in the public domain. By submitting an image with your work you a representing that you have either secured the necessary permissions, have cited properly the creator of the image, or that the image is in the public domain.

6. Miscellaneous

a. All submissions must be original content meaning they were created by the submitter and have not been published elsewhere. We will consider "re-post" material on a case-by-case basis.

b. Documents should be submitted in any widely accessible format as attachments. All images intended to be with a submission should be attached as well with descriptive names to indicate their placement within the article.

c. After a submission is accepted and undergoes editing it will be returned to the author for final approval. If the author approves of the edits then the piece will be published and if the author does not approve then the piece will not be published but no further editing will take place.